



MEMO

FROM : REGISTRAR'S OFFICE

TO : ALL NEW AND CONTINUING TRAINEES

REF : MTTI/REG/IM/006(2023)VOL 1

DATE : 23 MARCH 2023

SUBJECT : REPORTING BACK DATES FOR TERM II 2023

This is to inform all **New and Continuing Trainees** that the reporting back dates for **Term 2 2023** (May to July) will be on **Tuesday 2nd May, 2023** and not later than **Friday 5th May 2023**.

Please also note that:-

- Learning shall strictly commence on **8th May, 2023**.
- All Continuing Trainees **must** report back through the system and issued with the **Reporting Back Cards**.

Thank you.



Joseph K Miriti (Mr)

Registrar

Cc

- Principal
- DP/Academics
- DP/ Administration
- Dean of Students
- Academic Heads of Departments
- All Trainers